



TOPICS AVAILABLE

Proper etiquette vs. Uncouth Behavior
Non-verbal communication vs. Social Skills
First Impressions
The Art of Communication
Introductions and Greetings
Charm, Poise, Posture, Distinction
Interview Skills
Voice and Diction
Honesty and Integrity
Deference
Negotiating Tactics
Condolences

Why etiquette is important
The Power of Presence
Body Language
Personality Development
Confidence Building
Public Speaking
Articulation, Enunciation, Projection Exercises
Tact and Diplomacy
Diversity
Leadership

PROTOCOLS

Telephone and Cell Phone Etiquette
Travel Etiquette
Dining Etiquette
Difficult to Eat Foods
College Student Etiquette
Prom Etiquette

Sportsmanship Etiquette
International Etiquette
Restaurant Etiquette
Party Etiquette
Date Etiquette
Wedding Etiquette

PERSONAL BETTERMENT

Good Grooming
Hair Styles for the Shape of One's Face
Wardrobe Planning
Skin Grooming
Screen Tests
Acting

Color Codes
Fashions for your Body Frame
Make-Down
Photo Sessions
Modeling

EVENTS TO COORDINATE

Fashion Shows Teas Formal Events Birthday Parties Debutantes Cotillions

REPRESENTATIVE GROUPS

Corporate Training
Chamber of Commerce
Fraternity and Sorority Groups
College Groups
Family Groups
Schools
Sporting /Athletic Groups, youth and adult

Business Training
Family and Service Guidance Centers
Private Groups
Church Groups, youth and adults
Youth Groups, all ages
Political Party Groups
Any and All Franchise Concerns

LENGTH OF SESSIONS

Public Speaking Engagements
30 Minute, One Hour Presentations, for any age
Week Long Seminars

Weekend Retreats
One, Two, Three Day Workshops
Ongoing Training